Internship Role Description
for Upward Mobility Scholar Applicants

Hosting Organization:	Global LT		
Role Title:	Software Development Intern	Number of roles available:	1
Available to (select any that may apply):	College students (2022/23 school year): Freshman ☐ Sophomore ☐ Junior ☒ Senior ☒		
Internship Work Address:	Number, Street, City, State, Zip Remote		
Work location & office COVID protocols	All in person☐ All virtual☒ Flexible/hybrid☐ If not virtual, COVID vaccines required? ☐ Masks required in the office? ☐		
If COVID distance restrictions persist, will internship proceed this summer?		Yes☐ No☐	
Mission of Program:	Global LT provides meaningful opportunities for diverse and talented students studying Computer Science (or similar technical fields) to build solutions serving the employee mobility industry.		
Anticipated Start Date:	Date 6/13/22	Anticipated End:	8/19/22
Number of weeks:	10	Hours per day:	4
Workday starts at:	9am EST (flexible)	Workday ends at:	5pm EST (flexible)
Hiring Manager's Name/Title:	Andy Harbick / Chief Product Officer		
Hiring Manager's Email:	Email address aharbick@global-lt.com		
Host Org's website:	http://www.global-lt.com		

Internship Summary:
This is an opportunity for an intern to gain an understanding of the language training side of the Mobility industry and learn about and contribute to the technologies, systems, and data that support it. The intern will work with our product development team primarily to support and extend our GLTEngage system. The intern may interact with our Customer Success and Talent Success teams to understand their technology needs and help to deliver solutions for them. The intern will acquire or develop skills with Ruby, HTML/CSS/Javascript, automated testing, relational databases, API development, and data analysis. Additionally, you may be required to participate in group project activities with other interns during work hours.

Essential Responsibilities of the Role:
The intern will gain experience through the following responsibilities. ● Learn or improve proficiency with Ruby (https://www.ruby-lang.org/en/) and Rails (https://rubyonrails.org/) ● Work with the operations team to investigate, analyze, diagnose, and (when possible) resolve operational problems using data in our systems, log files, and other resources.

- Run a local development stack on their computer and be able to write tests, debug problems, and add new features.
- Help to document, automate, and improve the on-boarding experience for a new developer.
- Contribute automated unit, functional, and integration tests to the project.
- Develop new features to add to GLTengage.

Knowledge and skills required:

Preferred Skills
- Familiarity with the Ruby lang or another interpreted/scripting language (e.g. Python)
- Web development experience (HTML, CSS, JavaScript)
- Knowledge of relational databases and SQL for querying and analyzing data
- Excellent technical research and problem-solving skills (combination of Google, StackOverflow, and some creativity and you can generally find an endless stream of ideas to try)
- Values independence and initiative. You like having the flexibility to creatively explore and try to learn things on your own and don't need someone to "give you all the answers"
- Has a "growth mindset" loves to learn and believes that with effort and the right resources they can succeed at anything.
- Excellent interpersonal verbal and writing skills
- Language learning experience a plus
- Familiarity with speaking to non-native English speakers a plus

What does success look like for the intern at the end of the summer:

The intern will have learned enough Ruby to be able to meaningfully contribute to a Ruby on Rails web app. They will have experience collecting data and analyzing it to be able to resolve bugs and other operational problems. Through these experiences they will see what it looks like in practice to build a useful web application to solve a real-world problem; in the case of this internship language learning services in the Mobility Industry.

Training Program

The intern will be provided learning materials and practical exercises to learn Ruby and web development. They will be helped to set-up a GLTengage development environment and will be provided with documentation, coaching and direction to be able to contribute. They will work with other GLT people to understand the existing systems and how they are used.

All Upward Mobility Interns will participate in group training for knowledge development in the Global Mobility industry. Training to occur over a series of virtual training sessions across intern program participants.

Prepared By:	Name	Date:	Date